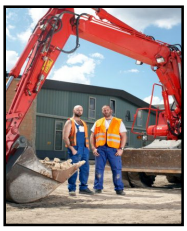
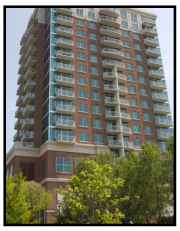
Commercial Brokers Group Inc.

DEAL OF THE YEAR

2011 CBG AWARD SUBMISSION GUIDELINES

ABOUT THE DEAL OF THE YEAR AWARDS:

The Deal of the Year Awards recognizes the most notable commercial real estate professionals and transactions in Wisconsin. The Awards event was created to highlight accomplished CBG members who have displayed exceptional achievement in sale and/or lease transactions. An award may be based on size and dollar volume but also degree of difficulty, unique situations and the contribution to the community. A winner will be selected in each of the following categories: **OFFICE, INDUSTRIAL, RETAIL, INVESTMENT/MULTI-FAMILY, and OTHER**. Listed below are the submission guidelines.

DEADLINE FOR SUBMISSIONS: **FRIDAY, DECEMBER 30, 2011 5:00 pm**

SUBMISSION ELIGIBILITY: Must be a current CBG Member

You may submit a Deal of the Year transaction for yourself or another CBG member.

Name of listed nominee must be a licensed Real Estate Sales Agent &/or Broker. (As defined by Wisconsin DRL).

Sale or Lease transaction must have taken place between January 1, 2011 and December 30, 2011.

SUBMISSION FORM: On cbgmadison.com home/news page, scroll to links below Deal of the Year and download the Word document: **CBG Deal of the Year Submission Form**.

SUBMISSION REQUIREMENTS: Completed submission form, including explanation of:

- -Scope of the Deal.
- -Summarization of the Nominee(s).
- -Why you believe this deal should be selected.

INCOMPLETE FORMS WILL BE DISQUALIFIED!

PHOTOGRAPHIC REQUIREMENTS: Minimum of (1) color photo (digital or print) with resolution of 150 dpi or higher.

Up to six photos can be submitted per entry.

Digital files must be received by the submission deadline

Acceptable formats: .jpg or .tiff

If submitted electronically, digital files must contain name of the deal.

SUBMIT YOUR FORM: **Email:** wendy@advantageosborne.com